

NMMU GEORGE CAMPUS
2nd SEMESTER 2017

MODULE-UPDATES
All qualifications

In January students were registered for the 2017 academic year. However, some subjects consist of first- and second semester modules. In some cases, first semester modules are pre-requisites for the second semester module. Check your results and if you have failed the pre-requisite module, cancel the related second semester module without delay. You have to complete and sign a consent form to enable Academic Administration to update your records. A student will not be allowed to enroll or add/change modules at any stage unless the financial obligations have been met in full.

It remains the student's responsibility to ensure that s/he is correctly registered

DATES FOR MODULE UPDATES:

Monday, 17 July – Friday, 28 July 2017

SECOND SEMESTER CLASSES WILL COMMENCE ON:

Monday, 17 July 2017

IMPORTANT EXAMINATION DATES:

- **Monday, 10 July** – Re-examinations/special examinations commence
- **Friday, 14 July** – Re-examinations/special examinations end

The **provisional** June 2017 exam results will be published on 27 June and the **final** exam results will be published on **Friday, 7 July 2017**.

PASSPORTS AND STUDY PERMITS

All International students must be in possession of a valid study permit and have proof of membership with a recognized medical aid fund.

CANCELLATIONS

Pre-requisite subjects / modules: In cases where the first semester's subject / module is a pre-requisite of the second semester's module; it is your responsibility to cancel the registration of the second semester's module. Otherwise, you will remain responsible for the fees thereof.

Subject and course cancellations: Telephonic or verbal cancellations cannot be accepted. Only written cancellations received by the NMMU will be accepted. The cancellation instruction must be dated and signed by the student. Forms are available at Academic Administration.

The date on which the NMMU receives the cancellation will be taken as the official cancellation date of the relevant subject(s) or course, and not the date of the letter. Furthermore, students will not qualify for any credit should they neglect to submit a cancellation request before the stipulated deadline date.

The tuition fees, cancellation dates and liability are published in the Student Accounts Guide 2017 and is available on the NMMU website at address: www.nmmu.ac.za/studentaccountsguide.

PAYMENT DEFAULTING

The NMMU applies the following policy for payments not made by the closing dates as well as for cheques offered as payment to the NMMU and not being honoured by the bank.

IMPLICATIONS FOR PAYMENT DEFAULTING

- ◆ Withholding of study records for any fees not paid in full by payment dates.
- ◆ Withholding the student's examination results and/or diploma or degree certificates.
- ◆ Prohibiting the viewing of exam scripts,
- ◆ Prohibiting the re-registering of the student.
- ◆ Prohibiting registration changes / module additions (including recess module registration)
- ◆ Prohibiting the re-admittance of the student in the NMMU's residences.
- ◆ Excluding / evicting students from the NMMU's residences.
- ◆ Overdue accounts are subject to interest charges.
- ◆ Instituting legal action on overdue accounts. The student will be held liable for all costs incurred. Re-registration will be prohibited until written confirmation of full settlement of the referred account is received from the collecting agent. Registration is subject to the payment of the respective upfront down-payment (s).

STUDENT SPONSORSHIP

Confirmation of sponsorship / financial assistance

Transactions excluded from the sponsorship, e.g. repeating subjects, late registration fees, cancellation fees, etc. will be the responsibility of the student.

In the event of the sponsor not paying, the student will be held liable for the full balance on the account as the official contract signed by the student (admission application form) is between NMMU and the student.

The 2017 Student Accounts Guide contains all the rules and regulations pertaining to student fees and is available on the NMMU website at address: www.nmmu.ac.za/studentaccountsguide

Please note, classes will commence on Monday, 17 July 2017

STUDENT RECESS PERIOD FOR 2017

23 September – 01 October

EXAMINATION DATES FOR 2017

2 November – 22 November

RE-EXAM DATES FOR 2017

11 December – 13 December



**Nelson Mandela
Metropolitan
University**

for tomorrow