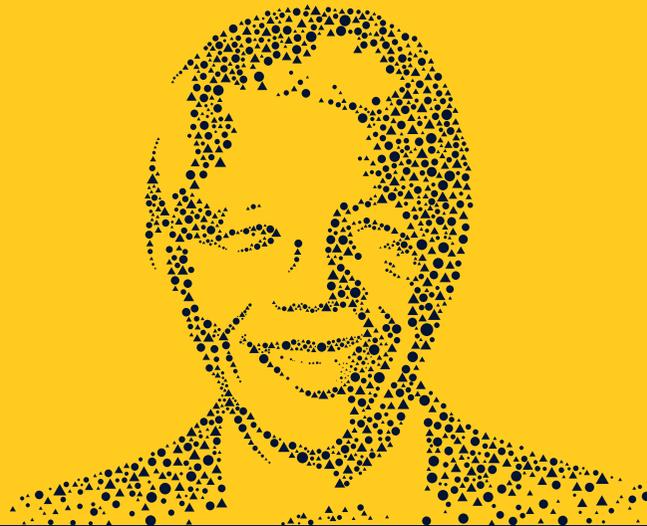


# NELSON MANDELA UNIVERSITY



## Undergraduate Programmes

General Information & Admission Requirements

2019

100 YEARS OF MANDELA

# Welcome

Your decision to consider a university education and indeed, enrolling at Nelson Mandela University, may well be one of the most significant decisions of your career.

As you will see from this guide, Nelson Mandela University offers you an ideal environment and facilities, excellent learning opportunities, a wide spectrum of beyond-the-classroom activities and a solid values-driven base on which and in which to pursue your future dreams.

We take particular pride in bearing the iconic name of Nelson Mandela, the late legendary statesman who transformed this country through his unwavering commitment for a more just and equal society. It is a quest that our new generation university is determined to continue.

While we have the widest range of academic and professional programmes – from diploma-level through to doctorates – in the Eastern Cape, and offer all the modern facilities for a conducive learning environment, we also have a deep moral responsibility to live the legacy of Nelson Mandela.

Nelson Mandela recognised the importance of education as a force for good, and so we commit to being a destination of choice for those who are:

- Prospective pioneering change agents for a better world;
- Committed to creating jobs in an entrepreneurial economy;
- Inspired by a deep need to serve and give back.

We wish to honour Nelson Mandela – especially in the centenary year of his birth - by leading our university into a new era of transformation, innovation, development and change.

We invite you to be part of this exciting journey as a future Mandela student in growing your knowledge and understanding, and in seeking solutions with the potential to radically improve the quality of human conditions and contribute towards a more sustainable planet.

We hope to welcome you as part of the Nelson Mandela University family.

***Prof Sibongile Muthwa***  
*Vice-Chancellor*



# About Nelson Mandela University

Nelson Mandela University is the only university in the world that carries the name of Nelson Rolihlahla Mandela. The University embraces Nelson Mandela's challenge to be "caring, responsible and innovative", and recognises the importance of continuously growing and adapting in the pursuit of knowledge and lifelong learning. We are committed to providing a welcoming and inspiring environment that is supportive, innovative, diverse and safe. Our students need to feel they are in a place of learning and discovery, founded on strong, egalitarian values that encourage them to express themselves, stretch themselves, and seek new solutions for a better world.

***The University embraces Nelson Mandela's challenge to be "caring, responsible and innovative", and recognises the importance of continuously growing and adapting in the pursuit of knowledge, emancipation and lifelong learning.***

The university boasts more than a century of experience in quality higher education, research and technological innovation. We unite the best traditions of both the academic and technological worlds – from entrance level (certificate) through to research level (PhD).

- We are the largest higher education institution in the Eastern and Southern Cape;
- Over 27 000 students are enrolled on seven different campuses – six in Nelson Mandela Bay (Port Elizabeth), and one in George;
- Programmes are housed within seven faculties (Arts; Business & Economic Sciences; Education; Engineering, the Built Environment & Information Technology; Health Sciences; Law and Science), and in some cases, programmes are duplicated on more than one campus;
- The university's George Campus is situated at the foot of the Outeniqua Mountains in the picturesque coastal town of George.

With their spectacular natural surroundings – from beaches to mountains to game reserves – Nelson Mandela Bay and George are ideal places to spend your student years, offering all the advantages of city living in a friendly and safe environment.

## Student services

A wide range of student services and support facilities are offered on university campuses to assist you in every aspect of student life – from what to study, to finding suitable employment after graduation. The university offers a variety of social and cultural activities, which means you can have fun while you study. There is an extensive range of sport codes, associations, societies, clubs and facilities, allowing you to make new friends, interact with your fellow students and explore subjects of mutual interest.

### • **Library and Information Services**

Nelson Mandela University has a network of well-stocked libraries, computer laboratories, and student learning centres which enable students to obtain quality information resources and services required to excel in their various academic courses. These centres are located on all campuses, and also offer students with a quiet space for studying.

### • **Campus Health Service**

Students have access to a comprehensive primary health care service on every campus, and qualified medical personnel to assist with any health matters which may arise. All services are rendered by registered health care professionals eg. professional nurses, medical doctors and registered counsellors.

### • **Student Counselling, Career & Development Centre (SCCDC)**

The Student Counselling, Career & Development Centre (SCCDC) helps students with career choices, job-seeking skills, and any social, personal or academic problems they may have. The centre offers advice in areas such as time management, study methods, personal, social and emotional wellness, as well as career planning and employment assistance.

### • **Student Development & Governance (SDG)**

This department contributes towards the holistic development of students. The core functions of this department are the training and development of student leadership, the coordination of student life & events, and supporting student governance structures such as the Student Representative Council (SRC), the Student Housing Council; faculty representatives, the Sports Council, Oppidani and Rag. They also provide students with advice on the various student societies that you could join.

### • **Arts, Culture & Heritage Unit**

The Department of Arts and Culture focuses on the holistic development of students by creating opportunities for their participation in the arts. Arts and Culture provides an environment in which students are able to exercise and develop their need for cultural and artistic expression. You are provided with the opportunity to express your talents by joining a wide range of interactive, cultural and active societies. These societies are diverse and vary from performing arts, dancing, music, drama and choirs.

### • **Student Representative Council (SRC)**

The SRC is elected annually in a democratic election to represent the interest of students. The SRC is the only body which the university officially recognises as speaking on behalf of the students.

### • **Oppidani (day students)**

Students who do not live in a campus residence are known as Oppidani students. All non-residential Nelson Mandela University students are automatically members of the Oppidani House and are known as Oppies. Although Oppies live off campus, participation in non-academic life is encouraged. The Oppidani House Committee is the body of elected student leaders who are your link with the university and campus life.

### • **Societies**

Students can become a member of numerous student-run societies enabling them to have fun with like minded students while gaining valuable leadership, communication and social skills. There are presently 76 societies active on our various campuses, and these societies are categorised as either academic, religious, developmental, social responsibility or political.

# Madibaz Sport

Madibaz sport offers a wide variety of competitive and recreational sport programmes for students and staff, as well as the wider university community. These programmes provide students with the opportunity to participate in various sport and recreational activities ranging from informal social games, to highly competitive leagues where skills are tested against the best in the province and country. In addition, through the various high performance programmes coordinated by the Madibaz High Performance Complex, the university plays a major role in the process of developing elite and potentially elite players.

Madibaz sport also provides club members with excellent sport facilities, scientific based coaching programmes, which includes organisational and administrative support. Well-equipped health and

fitness centres offer professional gym facilities at student prices, and provide assistance with sport performance testing, sport specific training and injury rehabilitation.

## **The following clubs are offered on the various university campuses:**

Athletics\* • Athlons (Tri; Bi; Du- and Biathlete) • Basketball • Chess • Cricket\* • Cycling • Golf • Hockey\* • Judo • Karate • Netball\* • Rugby\* • Rowing • Soccer\* • Squash\* • Surfing • Swimming • Table Tennis • Tennis\* • Underwater hockey • Volleyball • Water polo

**\* Sports also offered on the George Campus.**

## Madibaz

All teams have nicknames, or names by which they are popularly known. Nelson Mandela University has one too. Those who work, study and play sport at Nelson Mandela University proudly refer to themselves as Madibaz. In addition to our name, the university also boasts a mascot, named Diba.



# Admission to Nelson Mandela University

## Overview

- Applications for early admission should be submitted before the **August** closing date. Late applications will however be considered after this date, based on academic merit, until the **September** closing date. Places are limited and it is therefore in your best interest to submit your application early.
- Prospective students must meet the statutory minimum requirements based on the **National Senior Certificate (NSC)**, or equivalent school-leaving certificate for admission to a higher certificate, diploma or degree qualification, in order to be considered.
- Admission to an undergraduate programme will be further determined by an applicant's **Admission Point Score (APS)**. The APS system is used for allocating point values to your seven NSC subjects.
- Applicants whose **Admission Point Score (APS)** falls below the APS required for direct entry to a specific qualification, may be referred to write an access assessment test, provided that their APS falls within the indicated testing band. Provisional admission will then be based on both an applicant's school and access assessment test performance.
- Submission of a completed application form does not mean that you have been accepted as a student, or that you may register. All prospective students are selected in accordance with the admissions policy of the university, and applicants will be notified of the outcome by the admissions office.
- Provisional admission is based on levels/symbols obtained in your Grade 11 final, or Grade 12 June/September examinations. However, the final decision is based on your final Grade 12 exam results.
- Once you've submitted your form you may be required to write an access assessment test, submit a portfolio of evidence, or attend an interview. Your admission decision will then only be made once one, or all of these additional requirements have been completed.
- In addition to the general university admission requirements, each programme also has its own specific requirements.
- Applicants with international or foreign qualifications must satisfy the requirements laid down by the Matriculation Board to qualify for a certificate of exemption for a particular international or foreign school leaving qualification.
- In the case of applications by candidates who have studied at other higher education institutions accredited by the South African Qualifications Authority (SAQA), the results obtained at such institutions will be considered, together with their academic record and certificate of conduct.
- There are limits to the number of students that can be admitted to each programme.
- **If a programme is full, you may be denied admission even though you meet the minimum requirements.**
- Prospective students who **matriculated prior to 2008** must please contact the university's Admission Office to determine their admission requirements.
- For more information on the application process please contact **041 504 1111**, or visit our website ([mandela.ac.za/application](http://mandela.ac.za/application)) before applying.
- **Please note that admission requirements are subject to change.** Information in this programme guide was correct as at **April 2018**.



## How do you apply?

- Applicants can apply online by logging on to: [mandela.ac.za/application](http://mandela.ac.za/application);
- **Please note** that applications **only open** at the beginning of April for the next year's undergraduate intake.
- **No application fee** is required for South African citizens, but there is an application fee for International Students.
- Manual application forms for study at Nelson Mandela University can be obtained by calling (041) 504 1111, or by e-mail: [info@mandela.ac.za](mailto:info@mandela.ac.za), or collected from the University's admissions office.
- Before completing the application form, please take note of the minimum admission requirements for the programme of your choice.
- **Remember to include your cell number on your form**, as we will be sending you your application status and other important information via this number (Please do not include +27 or any spacing when you enter your cell number);
- Applications for early admissions should be submitted by **2 August 2018**.
- Late applications will still be considered up to **30 September 2018**, but as space is limited we advise applicants to submit/complete their application form before the August closing date.
- Hand in your **manual application form** and **supporting documentation**, (see the first page of the application form for a checklist), to the Admissions Office on South, 2nd Ave, Missionvale or George campuses, or post your completed form and supporting documentation to the following address:

The Admissions Office  
PO Box 77000  
Nelson Mandela University  
Port Elizabeth  
6031  
South Africa

## Online applications

- To apply online, you will need a valid **personal email address** and your **own cell number**;
- Online application(s) are **divided into two parts** (please ensure you complete both sections);
- Gr 12 learner(s) or gap year applicants need to complete the "**Undergraduate**" section;
- **Part 1** (basic background information) – complete all sections indicated and click apply at the bottom of the page. This does not mean that your application is complete, or that you will be considered for admission yet.
- You will be sent an e-mail with a link to **part 2**, as well as your **student number and pin**;
- Click on the link and type in your student number and pin to proceed to **part 2**;
- Ensure that all sections are "green" and that there are no sections highlighted in "red" or "yellow";
- Include **all supporting documentation** with your online application in part 2 as a PDF or JPEG formatted attachment;
- At the bottom of the page you will need to click **final submit** to send us your application.
- No changes can be made after you have submitted your application form.
- Should you require support in completing your online application, you may contact our Contact Centre on **041-504 1111** for assistance, or e-mail: [onlineappdocs@mandela.ac.za](mailto:onlineappdocs@mandela.ac.za)

## Important documentation

In order for the university to finalise your application you are requested to submit the following supporting documentation with your application:

- A certified copy of your **identity document or birth certificate** (ID document compulsory for SA Citizens – your application cannot be processed without a certified copy of your ID or birth certificate);
- A certified copy of **your latest school results** (grade 11 final, or grade 12 June/September results, or final school leaving results if you have already completed Gr 12 (e.g. if you are currently at school and apply in August submit your June results). **No grade 12 March results**;
- **Declaration** by your parent / legal guardian / surety form (downloaded from the university website if you apply online);
- A certified **copy** of your **parent / legal guardian / surety's identity document**;
- Completed disability assessments form (if applicable);
- **Copy** of your current residential / home or postal address.
- **NB:** Please note that your **student number/identity number** must clearly be indicated on all documentation submitted. Your application form cannot be processed if you do not include all supporting documentation with your application.

## Language of Teaching and Learning

While Nelson Mandela University is committed to multilingualism, the predominant language of teaching and learning at the University is English. The statutory language requirements can be met by obtaining a minimum rating of 3 (40 - 49%) or higher in English, Afrikaans or isiXhosa as a home or first additional language. Some qualifications may require a higher pass mark for language(s) than what is indicated here. Please refer to the subject requirements of the qualification, before completing your application form to ensure that you meet the admission & subject requirements.

## Additional requirements

Over and above the minimum APS requirement, additional subject requirements have been set. These include:

1. **Mathematics:** This is required for certain programmes. Only performance in the core Mathematics topics (papers 1 and 2) will be used when making admission decisions.
2. **Mathematical Literacy:** In view of the importance of quantitative literacy for success at higher education studies, a minimum of a 3 (40-49%) or higher for Mathematical Literacy is preferred for likely success at Higher Certificate, or 6 (70-79%) for Diploma programmes. A level 4 (50-59%) or higher for likely admission to degree programmes where Mathematics is not a requirement, unless otherwise indicated.

# Admission Requirements

## National Senior Certificate (NSC)

- The table below explains what you need to achieve to meet the minimum entry requirements for each type of qualification;
- It is important to note that the table refers to minimum statutory entry requirements set by the Department of Higher Education & Training;
- The University may add additional requirements for specific programmes.

Qualification	Minimum statutory entry requirement
<b>Higher Certificate</b>	Pass NSC, with a minimum of 30% in the language of learning and teaching of the higher education institution, together with any other university requirements.
<b>Diploma</b>	Pass NSC with a minimum of 30% in the language of learning and teaching of the higher education institution, coupled with an achievement rating of 3 (40–49%) or better in four recognised NSC 20-credit subjects (this excludes LO which is 10-credits), together with any other university requirements.
<b>Bachelor's Degree</b>	Pass NSC with a minimum of 30% in the language of learning and teaching of the higher education institution, coupled with an achievement rating of 4 (50–59%) or better in four NSC 20-credit subjects from the designated list, together with any other university requirements.

**Please note** that the achievement of the minimum NSC admission requirements does not necessarily guarantee admission to any programme or field of study at Nelson Mandela University.

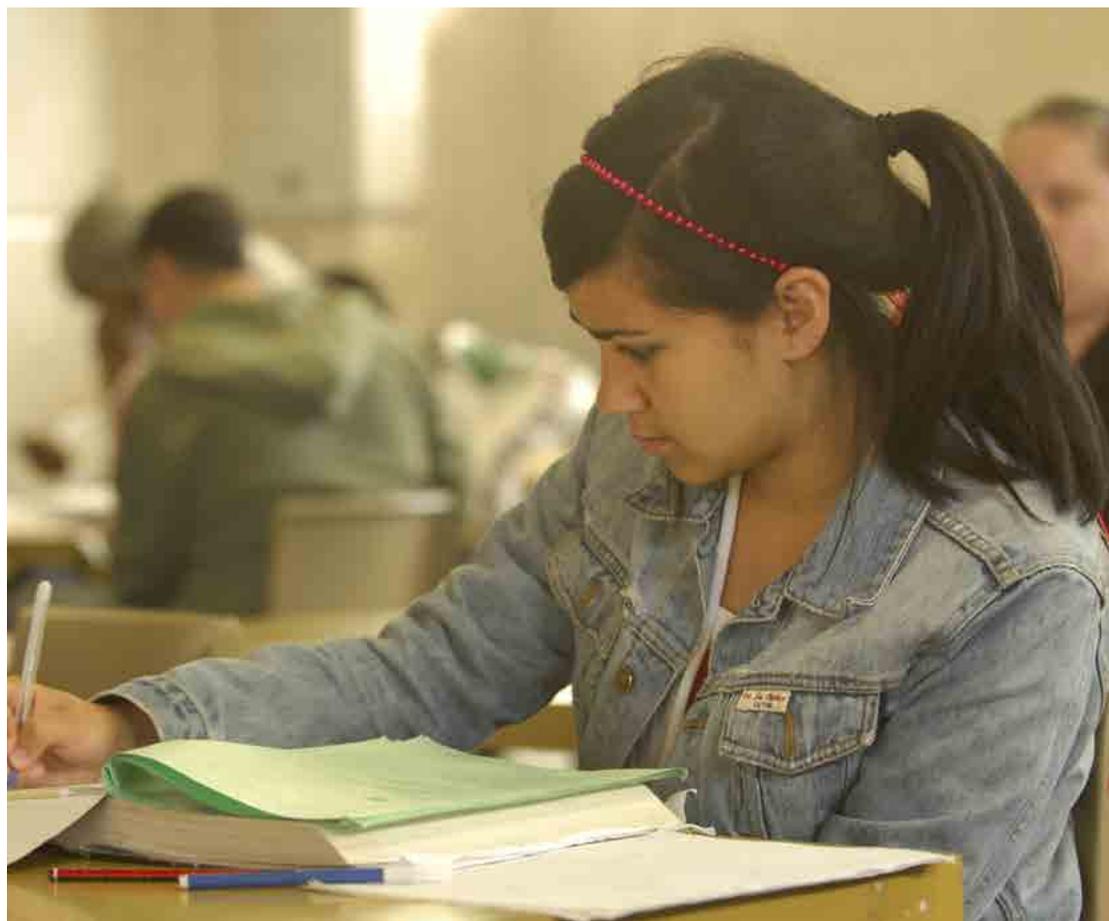
## Extended Curriculum Programmes

The transition from school to university is challenging for most young people. It is, however, even more dramatic for learners who for various reasons, find that they do not meet the minimum admission requirements for the programme of their choice. Nelson Mandela University offers a wide range of extended curriculum programmes that provide such students with the opportunity to enroll for an extended programme in order to obtain the same mainstream qualification at the end of their study career (e.g. a BCom degree). In practice, it implies that a student will complete a three-year degree or diploma programme in four years. These programmes provide an environment in which academic support and skills development are integrated with regular academic work. Additional support courses and activities in the first two years of the extended programme assist students to adapt to the university's learning environment in order to follow the mainstream courses during the last two years of study.

## Designated school subjects

- If you intend to enrol for a degree programme you need to ensure that **four of your seven subjects** are from the designated list and that you obtain at least a **level 4 (50-59%)** or higher in each of them.
- You will notice that the list already includes three of the four compulsory subjects required for obtaining the NSC, namely two official languages, and Mathematics or Mathematical Literacy.
- All seven subjects irrespective of whether they are from the designated list are used to calculate your APS, unless otherwise indicated.
- A learner must have selected at least four subjects from the list below, in order to apply for a degree programme.

Accounting	Language(s)
Agricultural Sciences	Life Sciences
Business Studies	Mathematics or Mathematical Literacy
Dramatic Arts	Music
Economics	Physical Sciences
Engineering Graphics and Design	Religion Studies
Geography	Visual Arts
History	Consumer Studies
Information Technology	



## How to calculate your Admission Point Score (APS)

- The APS system allocates point values to seven NSC subjects.
- Write down your relevant grade 12 subjects and the percentage (%) you have obtained in each subject.
- Allocate points according to the table below.
- Include Life Orientation (LO) when you calculate your APS (unless otherwise indicated).
- Add up the number of points you have scored for all seven subjects. If you have eight or more subjects, use Life Orientation + your six best other subjects to calculate your APS (unless otherwise indicated).
- Compare your APS against the minimum APS required for the qualification you wish to apply for.
- If your APS is lower than the direct admission requirement set for a specific qualification, refer to the testing band range to determine if your score falls within the range to be referred for an access assessment test, and that you meet the subject requirements for the qualification(s) you wish to apply for.

## Admission Point Score (APS)

NSC Levels	NSC %	APS Levels	APS %
7	90 – 100%	8	90 – 100 %
7	80 – 89 %	7	80 – 89 %
6	70 – 79 %	6	70 – 79 %
5	60 – 69 %	5	60 – 69 %
4	50 – 59 %	4	50 – 59 %
3	40 – 49 %	3	40 – 49 %
2	30 – 39 %	2	30 – 39 %
1	0 – 29 %	0	0 – 29 %

## APS Testing Band

In order to apply for an undergraduate qualification, your Admission Point Score (APS) must either meet the direct entry requirement or fall within the testing band indicated. If your APS score falls within the testing band you may be referred to write the Access Assessment Test before a decision is made whether to admit you to that qualification. However, if your APS falls below the testing band you will need to consider applying for an alternative qualification.

## Example 1

To enrol for a diploma in analytical chemistry you will need an Admission Point Score (APS) of at least 34, as well as a pass in certain subjects in order to be considered.

NSC Subject	NSC %	NSC Level	APS points allocated
English	65 %	5	5
Xhosa	60 %	5	5
Mathematics	70 %	6	6
Physical Science	55 %	4	4
History	80 %	7	7
Life Orientation	74 %	6	6
Accounting	71 %	6	6
<b>Admission Point Score</b>			<b>39</b>

The applicant has met the minimum requirements for admission to the Diploma (Analytical Chemistry).

## Example 2

To enrol for BCom (Accounting) you need an Admission Point Score (APS) of at least 38, as well as **four subjects** from the **designated list** and a pass in Language(s) and Mathematics on at least level 5 (**60-69%**).

NSC Subject	NSC %	NSC Level	APS points Allocated
English	70 %	6	6
Afrikaans	80 %	7	7
Mathematics	69 %	5	5
Accounting	65 %	5	5
Life Orientation	60 %	5	5
Physical Science	74 %	6	6
Life Sciences	81 %	7	7
<b>Admission Point Score</b>			<b>41</b>

This applicant has met the minimum admission requirements for admission to the BCom (Accounting) degree.

# Access Assessment Testing

If you are informed by the admissions office that you are required to write the Access Assessment Test, it means the university wishes to give you an additional opportunity to be considered for your chosen programme, by assessing your academic proficiencies for the qualification you have applied for. We want you to succeed, therefore your test results and additional information provided by yourself at testing, are used to place you where you are likely to have the best chance of being successful, and achieving your career goals. You are responsible for contacting the **Centre for Access Assessment and Research (CAAR)** to book your test date, once you have received a sms advising you to do so.

The highly trained CAAR Consultants understand the requirements of the university programme you wish to be considered for, as well as the range of options available to you, in order to help you achieve your career goals. If necessary, they may place you in an extended programme or alternative programme that suits both your current academic proficiencies and career aspirations. If, after testing you have questions or concerns about the process, you can contact the CAAR office in resolving these and planning a way forward.

You can write the Access Assessment Test in Port Elizabeth or George on the university campuses located in these cities. You may also be tested in Cape Town, East London, Umtata, Durban, Bloemfontein, Johannesburg or Polokwane if one of these venues suit you better. The cost for testing depends on where you are tested. Testing done on the university campuses (Port Elizabeth and George) are FREE. However, tests written at centres outside of PE and George are conducted by a private psychologist who will charge a fee.

To make a booking please call **041 504 2918**, or you can also book online ([caar.mandela.ac.za](http://caar.mandela.ac.za)) only after you have been informed by the admissions office that you are required to write this test.

# International/Foreign Qualifications

- South African applicants with international school-leaving qualifications will be adjudged according to the School Performance Score (SPS).
- The applicant will have to comply with the minimum SPS set for the programme applied for as well as any other additional subject requirements.

- An applicant is required to obtain a minimum of 40% for English, Afrikaans or isiXhosa at home or first additional/ second language level.
- Applicants may also be required to write the Access Assessment Test before a final decision is made.
- To calculate your SPS use the symbols/achievement rating/percentages obtained in your school-leaving examinations in order to convert them to an equivalent achievement standard on the National Senior Certificate (NSC).

## Admission Point Score (APS) equivalency conversion table for International/Foreign qualifications

Admissions Point	NSC Ach Level	Sen Cert HG	Sen Cert SG	HIGCSE NSSC	IGCSE O-level	AS-level	A-level	IB HL	IB SL	KCSE
12							A			
11							B			
10										
9							C			
8	7 (90-100%)	A		1		A		7		A+,A
7	7 (80-89%)	B		2		B		6		A-
6	6	C	A	3	A	C		5	7	B+
5	5	D	B		B	D		4	6	B, B-
4	4	E	C		C	E			5	C+
3	3	F	D						4	
2	2		E							
1 or 0	1		F							

### Key:

<b>NSC</b>	National Senior Certificate
<b>Sen Cert HG</b>	Senior Certificate Higher Grade
<b>Sen Cert SG</b>	Senior Certificate Standard Grade
<b>HIGCSE</b>	Higher International Graduate Certificate of Secondary Education
<b>IGCSE</b>	International Graduate Certificate of Secondary Education
<b>O-level</b>	Ordinary level
<b>AS</b>	Advanced Subsidiary
<b>A-Level</b>	Advanced level. An A-level represents a year's extra study beyond AS level and is regarded as worth double the points awarded to an equivalent AS grade (i.e., 10-16 points on an 8-point scale) in many instances.
<b>NSSC</b>	Namibian Senior Secondary Certificate
<b>IB HL</b>	International Baccalaureate Schools (Higher Levels)
<b>IB SL</b>	International Baccalaureate Schools (Standard Levels)
<b>KCSE</b>	Kenyan Certificate of Secondary Education



# Financial facts

- Before registering as a student, you need to determine whether or not you will have sufficient funds to finance your studies. Costs involved in higher education include enrolment fees, registration and tuition fees, books, transport, meals, accommodation, sports equipment and general living expenses.
- Nelson Mandela University offers financial assistance to full-time students in the form of bursaries, merit awards, scholarships and study loans for top academic achievers.
- A number of sport grants are also available for top sports performers and those who show outstanding potential.
- The university also provides financial assistance in collaboration with the **National Student Financial Aid Scheme (NSFAS)** and Fundi for financially-needy students. These funds are awarded to students in the form of a loan.
- Admission to the university does not imply that you will receive a loan, scholarship or bursary.
- Applications for NSFAS loans must be made directly on the NSFAS website, or an application form can be obtained from the NYDA offices, and sent directly to the NSFAS office in Cape Town. The closing date for NSFAS funding is advertised on their website. Further information can be obtained from the NSFAS website – [www.nsfas.org.za](http://www.nsfas.org.za) – or by calling 086 006 7327.
- Alternatively, Fundi is a private finance company that exclusively focuses on educational finance, assisting people who are not able to pay for their own, or the studies of their dependants, and who do not qualify for the traditional financing through the formal banking sector or government aid schemes. Fundi loans are available for study fees and books, and provide simple repayment options at an affordable interest rate to loan applicants.

For more information on financial assistance, contact the **Financial Aid Office** on (041) 504 3182/1111, website: [finaid.mandela.ac.za](http://finaid.mandela.ac.za) or e-mail: [financialaid@mandela.ac.za](mailto:financialaid@mandela.ac.za).

## Scholar Merit Awards

Scholar Merit Awards are awarded to new first-year students who have achieved a specific Academic Point Score (APS), based on their final grade 12 results. The rand value of this award is determined on a sliding scale between a predetermined minimum and maximum value, and is linked to the specific APS achieved by an individual first-year student.

### Applicable Rules/Criteria:

- Only South African citizens and permanent residents qualify for this award;
- This award is for one year only;
- The Scholar Merit bursary is regarded as a first payment towards tuition fees;
- Prospective students do not apply for this award, as they qualify automatically based on their final Grade 12 results, if their final APS is at least 40 or above;
- They must have passed Grade 12 not more than **2 years** prior to their first year of study. If not passed the year adjacent to their first year of study, then a **Previous Activity Form** should be completed and submitted to the Financial Aid Office before **28 February**.
- Their registration at Nelson Mandela University must be their first registration at a higher education institution;
- They must remain registered as a full-time degree/diploma student for the full academic year, otherwise the bursary is withdrawn;
- If a student cancels his/her registration in the 1st semester the full award will be forfeited;
- If a student cancels his/her registration in the 2nd semester, 50% of the award will be forfeited.
- The calculation of a student's APS is based on their final Grade 12 results (usually available in

January), and the results obtained after a re-mark are not considered.

- Students who have achieved the minimum APS (40 and above), but whose qualification for this bursary has not yet been confirmed by the University at the commencement of first year registrations, must submit a certified copy of their final Grade 12 results to the Financial Aid Office.
- Qualifying students who have only been allowed to register for the first time in the second semester, may be awarded 50% of the bursary value.
- The APS score is calculated as follows, using the table below: points are earned for each of the seven individual Grade 12 subjects, based on the percentage achieved for each subject. If a student has more than seven subjects, the seven best results are used. The points for each subject are all added to form the total APS.

APS Points	NSC Percentages
8	90 – 100%
7	80 – 89%
6	70 – 79%
5	60 - 69%
4	50 – 59%
3	40 – 49%
0	0 – 39%

- The rand value of each award is determined on a sliding scale across three bands of APS scores according to the table below.

Total Merit Points	Amount*
50 and above	R16 000
46-49	R12 000
40-45	R8 000

For more information contact the Financial Aid Office on 041 504 3182/1111 or e-mail: [financialaid@mandela.ac.za](mailto:financialaid@mandela.ac.za)

**\*Disclaimer:** "The University reserves the right to amend the policy with regards to the allocation of this award, and may in its sole discretion, decide to implement such amendments retrospectively".

## Leadership awards

Leadership Awards are granted to head prefects (Head Boy/Head Girl), and Learner Representative Council Presidents (in cases of no Head Prefects). The value of the Leadership Award for an APS less than **40** is **R4000\***. Head Prefects who score an APS of 40 and more, will receive an additional **R4000\***.

- Documentary proof of your Grade 12 results, including a letter from your school verifying your leadership role must be submitted to the Financial Aid office on North Campus as soon as possible. The last day for submission of these documents is **31 March** annually.

**\*Disclaimer:** "The university reserves the right to amend the policy with regards to the allocation of this award, and may in its sole discretion, decide to implement such amendments retrospectively".



### Student merit bursaries

Returning undergraduate students can automatically qualify for merit bursaries based on their final results in the previous year of study. All students who have passed all their modules at the first attempt and have attained a weighted average mark of 70% (subject to change) or higher, and have been registered for a minimum relative course weight of at least .800 (or 96 credits), receive a student merit bursary, the rand value of which is determined on a sliding scale. This award is only made to SA citizens.

**NB:** Exempted courses are not included in the minimum relative weight or credit value for merit award purposes. The value of the bursary is not a fixed amount and is determined in accordance with the available budget. These awards are only for undergraduate studies. Students intending to register for Postgraduate Diplomas or honours studies must apply for those bursaries on the prescribed form before **1 November** of the year preceding postgraduate studies.

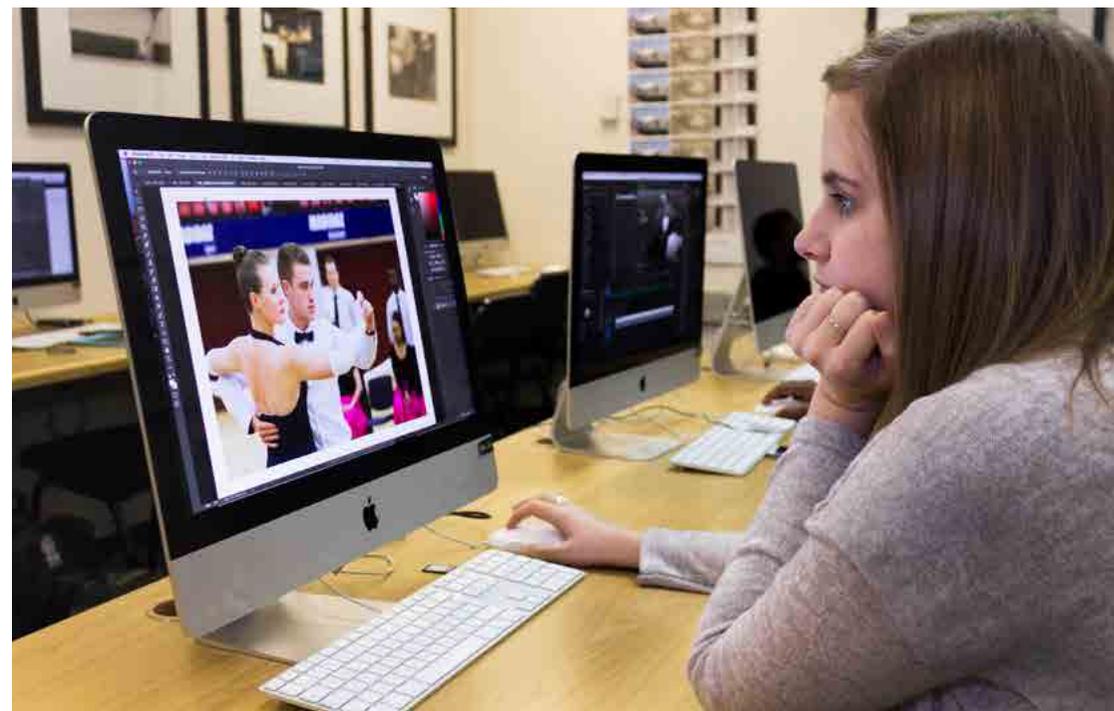
**\*Disclaimer:** "The university reserves the right to amend the policy with regards to the allocation of this bursary, and may in its sole discretion, decide to implement such amendments retrospectively".

### Sport bursaries

Madibaz Sport offers sport bursaries of varying amounts to sport performers who have demonstrated the ability to play sport at a high level of competition. Sport Bursaries are awarded to students by the sport department. Closing date: **28 September 2018**. Bursary application forms can be obtained from the Madibaz Sport by e-mail: [sport@mandela.ac.za](mailto:sport@mandela.ac.za) or by calling (041) 504 2165.

### Vice-Chancellor's Scholarships

The Vice-Chancellor's Scholarship aims to recruit top performing learners from diverse socio-economic contexts, to register for a Nelson Mandela University degree or diploma qualification from their first-year, and retain and develop them while they complete their studies. The scholarship, valued at R96 000 a year, is renewable for each year of a first undergraduate degree or diploma, provided academic performance remains of the highest standard. Up to 25 Vice-Chancellor's Scholarships may be awarded each year. Vice-Chancellor's Scholarship students will also have access to other benefits and opportunities that will enhance their academic experience and leadership development. For more information contact the **Communication and Stakeholder Liaison** division on 041 504 3084 or e-mail: [vcs@mandela.ac.za](mailto:vcs@mandela.ac.za)



# Accommodation

## On-campus

The university provides various affordable, comfortable on-campus accommodation options. These include the residences on the university's Summerstrand and George campuses, and the Student Villages in Summerstrand, which consist of self-catering units for senior students. As accommodation is limited, early application is essential. Prospective students should note that being offered a place in an academic programme does not mean they have been accepted into a residence. The closing date for on-campus residence applications are: **30 September 2018**. No late applications will be considered. For more information contact: (041) 504 3690/1415, or e-mail: [resadmissions@mandela.ac.za](mailto:resadmissions@mandela.ac.za), or visit their website: [studenthousing.mandela.ac.za](http://studenthousing.mandela.ac.za)

## Off-campus

Some students prefer living off-campus. Off-campus accommodation options include renting flats, houses or boarding at nearby private residences. The university offers a service to assist students in finding suitable off-campus accommodation. For more information on off-campus accommodation please contact (041) 504 4735/6 or e-mail: [offcampus.accomodation@mandela.ac.za](mailto:offcampus.accomodation@mandela.ac.za), or visit their website: [ocho.mandela.ac.za](http://ocho.mandela.ac.za).

## Applying for residence accommodation

- Apply online: [studenthousing.mandela.ac.za](http://studenthousing.mandela.ac.za)
- Please note that indicating that you require residence accommodation does not guarantee placement in any of the university's on-campus accommodation options;

- A selection process has to take place and priority will be given to applicants who have obtained excellent academic results;
- No student will be admitted to residence until she/he has been academically admitted to a university programme, or before the appropriate fees have been paid;
- Also note that residence accommodation is limited and preference will be given to applications received before the end of September;
- Please submit a residence accommodation form together with proof of your current residential/home or postal address via e-mail ([resadmissions@mandela.ac.za](mailto:resadmissions@mandela.ac.za)), fax (041- 504 9765) or post (Residence Accommodation, PO Box 77000, Nelson Mandela University, Port Elizabeth, 6031).

# International students

The Office for International Education provides information and assistance to prospective and current international students. Information on study programmes, fees, accommodation and study permit requirements can be obtained from this office. Please contact them on +27 (0)41 504 2161 or e-mail: [international@mandela.ac.za](mailto:international@mandela.ac.za) or visit their website ([international.mandela.ac.za](http://international.mandela.ac.za)).

**The closing date for applications by international students is 31 October 2018.**

# Assistance for students with disabilities

Nelson Mandela University would like to ensure that students with disabilities enjoy a successful student experience, thus we strive to ensure that academic concessions, reasonable adjustments for general accessibility, test and examinations and other academic concessions, are made to meet your needs. Services currently available include assistive technologies, dedicated computer spaces equipped with assistive technologies, braille transcription support, adapted transport for those with mobility difficulties, and volunteer buddies amongst other.

As every case needs to be individually assessed, please register your special needs with the university's Disability Unit **as soon as possible, preferably the year prior to registration and application**. At your first appointment you will need to provide medical documentation from an appropriate health professional. The goal of the consultations between students and the Disability Unit is to identify the impact of a disability on the students' academic performance and to maximise opportunities for independent participation.

## What can we offer you?

- Support consultation sessions to determine all support required during your academic journey;
- Orientation and information sessions on various services, support, and technologies available;
- Facilitation of support services, such as assistive technology, braille support, orientation and mobility training, access to facilities, academic support concessions, adapted transport, and identifying appropriate student housing spaces according to the disability.

Bursaries for students with disabilities are available, via an online application process, through NSFAS. Please contact NSFAS on 086 006 7327, or visit their website: [www.nsfas.org.za](http://www.nsfas.org.za)

Please contact the **Disability Unit** on 041 504 2313/ 4756/ 2562 or e-mail: [disability@mandela.ac.za](mailto:disability@mandela.ac.za) for further information.



# George Campus

## **Faculty of Business & Economic Sciences**

Accounting  
Business Management  
Business Studies  
Economics  
Management  
Marketing  
Tourism Management

## **Faculty of Engineering, the Built Environment & Information Technology**

Information Technology: User Support Services

## **Faculty of Science**

Agricultural Management  
Forestry  
Game Ranch Management  
Nature Conservation  
Veldfire Management  
Wood Technology

**Admissions office**  
044 801 5194/5048

george-info@mandela.ac.za  
**georgecampus.mandela.ac.za**

*Prospective students are advised to contact the admissions office prior to applying or to refer to the George Campus website for more information regarding any qualifications being offered on the George Campus.*



## FACULTY OF SCIENCE

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Higher Certificate (HCert)</b>						
<b>HCert (Veldfire Management)</b>	<p>This programme is designed to focus on technical as well as strategic and tactical aspects of veldfire management which are critical success factors when it comes to suppressing and preventing veldfires and protecting assets against veldfires.</p> <p>It complements the holistic management of natural resources and provides students with the relevant knowledge, theoretical and practical skills, experience and expertise demanded in the discipline of veldfire management.</p>	Full-time 1 year or Part-time 2 years (block release)	22 – 27	28	<ul style="list-style-type: none"> <li>Minimum NSC requirements for higher certificate entry must be met.</li> <li>English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40 – 49%).</li> <li>Mathematics 2 (30 – 39%) or Mathematical Literacy 3 (40 – 49%).</li> </ul>	Students who have completed the programme will be competent to work as veldfire managers in government, municipalities, non-governmental organisations such as fire protection associations, as well as the organised forestry and conservation sector.
<b>Diploma (Dip)</b>						
<b>Dip (Agricultural Management) Extended Curriculum</b>	<p>This programme consists of three years of applied theoretical and one year experiential training. It provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the diploma in Agricultural Management.</p>	Full-time 4 years	26 - 31		<ul style="list-style-type: none"> <li>Minimum NSC requirements for diploma entry must be met.</li> <li>English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40 – 49%).</li> <li>Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>Life Sciences or Physical Science or Agricultural Science 3 (40 – 49%).</li> <li>Candidates must perform satisfactorily in the access assessment test.</li> </ul>	See career opportunities below.
<b>Dip (Agricultural Management)*</b> <i>*(also offered in Port Elizabeth)</i>	<p>This programme consists of two years applied theoretical and one year experiential training. Students gain a sound grounding in animal and plant biology, ecology, financial management, human resource management, marketing, law and computer applications.</p>	Full-time 3 years (including 1 year in-service training)	26 - 31	32	<ul style="list-style-type: none"> <li>Minimum NSC requirements for diploma entry must be met.</li> <li>English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40 – 49%).</li> <li>Mathematics 3 (40-49%) or Mathematical Literacy 5 (50-59%).</li> <li>Life Sciences or Physical Science or Agricultural Science 3 (40 – 49%).</li> </ul>	Work opportunities in agricultural management are to be found with co-operatives, chemical companies, on farms (as farm managers), in the civil service and with all companies that provide agricultural products or services.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Dip (Agricultural Management)</b> (continued)	During experiential training students work with experienced agri-business managers who act as role models and mentors in order to gain workplace experience and practical skills.				<b>RECOMMENDED NSC SUBJECT:</b> Business Studies	
<b>Dip (Forestry) Extended Curriculum</b>	<p>This programme consists of three years of applied theoretical and one year experiential training. It provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the diploma in Forestry.</p>	Full-time 4 years	26 - 31		<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40 – 49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>• Candidates must perform satisfactorily in the access assessment test.</li> </ul>	See career opportunities below.
<b>Dip (Forestry)</b>	<p>This programme consists of two years applied theoretical and one year experiential training. Students gain a sound grounding in all aspects pertaining to sustainable forest management, such as silviculture, forest management, forest engineering, cost &amp; management accounting, economics and environmental management.</p> <p>This foundation enables students to work in any field related to the global forestry industry. During experiential training, students work at an appropriate site in the industry with experienced foresters and/or forestry contractors acting as role models and mentors.</p> <p>The student gains invaluable technical experience, expanded work perspective and ingrained work ethics.</p>	Full-time 3 years	26 - 31	32	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> </ul> <p><b>RECOMMENDED NSC SUBJECTS:</b> Physical Sciences, Life Sciences</p>	Career opportunities exist at private and public forestry companies, pulpwood and mining timber growers, municipalities and other local authorities

Columns marked with an asterisk (\*) indicate the minimum requirements for admission to a programme. Should you not meet these requirements but fall within the APS testing band you may be referred to write an access assessment test before an admissions decision is made.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Dip (Game Ranch Management) Extended Curriculum</b>	<p>This programme consists of three years of applied theoretical and one year experiential training. It provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the diploma in Game Ranch Management.</p>	Full-time 4 years	26 - 31		<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>• Candidates must perform satisfactorily in the access assessment test.</li> </ul>	See career opportunities below.
<b>Dip (Game Ranch Management)*</b> <i>*(also offered in Port Elizabeth)</i>	<p>The programme consists of two years theoretical and one year experiential training. During training, students gain a sound grounding in animal and plant biology, ecology and human, financial and natural resource management.</p> <p>Lodge management and client orientated communication skills are emphasised. Opportunities to attend specialised short courses are also available on an extra-curricular basis. During the practical experiential training year, students work with experienced game ranch managers who act as role models and mentors. In this manner the student gains an expanded work perspective and an ingrained work ethic.</p>	Full-time 3 years (including 1 year in-service training)	26 - 31	32	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> </ul>	Career opportunities are in ecotourism, sport hunting, game utilisation and related fields and will be mainly work on game farms and at game lodges.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Dip (Nature Conservation) Extended Curriculum</b>	<p>This programme consists of three years of applied theoretical and one year experiential training. It provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the diploma in Nature Conservation.</p>	Full-time 4 years	26 - 31		<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>• Life Sciences or Physical Science 3 (40 – 49%).</li> <li>• Candidates must perform satisfactorily in the access assessment test.</li> </ul>	See career opportunities below.
<b>Dip (Nature Conservation)</b>	<p>This programme consists of two years theoretical and one year experiential training. During theoretical training students gain a sound grounding in animal and plant biology, ecology and resource management of South African ecosystems.</p> <p>The increasing need for community programmes such as community conservation and environmental education are also covered. Weekly practical excursions supplement the theory. During experiential training students work with experienced conservators who act as role models and mentors. In this manner the student gains an expanded work perspective and an ingrained work ethic.</p>	Full-time 3 years	26 - 31	32	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>• Life Sciences or Physical Science 3 (40 – 49%).</li> </ul>	Nature conservators and game conservators find career opportunities in extension work, conservation management on nature and game reserves and estates, parks, boards, provincial nature conservation departments, private nature reserves and regional services and councils, municipalities and forestry companies.

Columns marked with an asterisk (\*) indicate the minimum requirements for admission to a programme. Should you not meet these requirements but fall within the APS testing band you may be referred to write an access assessment test before an admissions decision is made.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Dip (Wood Technology) Extended Curriculum</b>	<p>This programme consists of three years of applied theoretical and one year experiential training. It provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the diploma in Wood Technology.</p>	Full-time 4 years	22 - 31		<ul style="list-style-type: none"> <li>Minimum NSC requirements for diploma entry must be met.</li> <li>English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%).</li> <li>Physical Sciences 2 (30 – 39%)</li> <li>Candidates must perform satisfactorily in the access assessment test.</li> </ul>	See career opportunities below.
<b>Dip (Wood Technology)</b>	<p>This programme consists of two years theoretical and one year experiential training offered on campus and at an approved wood processing facility.</p> <p>The programme covers the whole spectrum of subjects related to the working industrial environment. The subjects are packed with new and relevant information as the industry grows. Class time is also interrupted with visits to primary and secondary wood processing plants to expose students to working environments and new technology.</p>	Full-time 3 years	22 - 31	32	<ul style="list-style-type: none"> <li>Minimum NSC requirements for diploma entry must be met.</li> <li>English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3 (40–49%).</li> <li>Mathematics 3 (40-49%) or Mathematical Literacy 5 (60-69%)</li> <li>Physical Sciences 2 (30-39%)</li> </ul> <p><b>RECOMMENDED NSC SUBJECTS:</b> Engineering Graphics and Design</p>	Main employers are the softwood and hardwood sawmill companies, mining timber mills, fibre and particle board mills, timber preservation plants, roof-truss manufacturers, secondary timber product manufacturers, the furniture industry, SABS, CSIR and various machine manufacturers. Wood technologists' work relates to production, management, training, marketing and research.
<p><b>Bachelor of Technology (BTech) (The BTech degree forms the fourth year of study after completing the diploma)</b>  <i>Bachelor of Technology (BTech) degrees are to be phased out in due course and replaced with an appropriate qualification e.g. Advanced Diploma.</i></p>						
<p><b>BTech (Agricultural Management) *</b></p> <p><i>*(Please note that the final year for new admission into this qualification will be 2019)</i></p>	The programme equips students with in-depth knowledge and skills in the fields of animal production systems, plant production, financial management, leadership development and strategic management.	Full-time 1 year			Dip (Agricultural Management) or equivalent qualification. Although not a requirement, it is regarded as desirable that an applicant has completed at least two years' applicable practical service after having graduated. Candidates will only be considered if their average pass mark for the diploma is at least 60%.	Work opportunities in agricultural management are to be found with co-operatives, chemical companies, on farms (as farm managers), in the civil service and with all companies that provide agricultural products or services.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>BTech (Forestry)*</b> <i>*(Please note that the final year for new admission into this qualification will be 2019)</i>	This programme provides students with an in-depth knowledge of various aspects in the field of Forestry, including silviculture, management, engineering, biometry, fire ecology, human resource management, woodland management, community forestry, business management and environmental management.	Full-time 1 year Part-time 2 years			Dip (Forestry) or equivalent qualification. Although not a requirement, it is regarded as desirable that an applicant has completed at least two years' of applicable practical service after obtaining the diploma. Candidates with less than two years' service will be considered if their average pass mark for the diploma is at least 60%.	Career opportunities exist at private and public forestry companies, pulpwood and mining timber growers, municipalities and other local authorities.
<b>BTech (Game Ranch Management) *</b> <i>*(Please note that the final year for new admission into this qualification will be 2019)</i>	This programme includes formal lectures, self study, applied projects and a management plan. A wide variety of electives support the core subjects.	Full-time 1 year			Dip (Game Ranch Management) or an equivalent qualification. Although not a requirement, it is regarded as desirable that an applicant has completed at least two years' applicable practical service after having graduated. Candidates will only be considered if their average pass mark for the academic component of their diploma is at least 60%.	Career opportunities are in ecotourism, sport hunting, game utilisation and related fields and will be mainly on game farms and at game lodges.
<b>BTech (Nature Conservation) *</b> <i>*(Please note that the final year for new admission into this qualification will be 2019)</i>	This programme provides students with in-depth knowledge of conservation management, research methodology, resource management, plant studies, financial management, environmental education, freshwater management, coastal and marine management, and of the principles of management.	Full-time 1 year			Dip (Nature Conservation) or equivalent qualification. Although not a requirement, it is regarded as desirable that an applicant has completed at least two years' applicable practical service after having graduated. Candidates will only be considered if their average pass mark for the academic component of their diploma is at least 60%.	Nature conservators and game conservators find career opportunities in extension work, conservation management on nature and game reserves and estates, parks, boards, provincial nature conservation departments, private nature reserves and regional services and councils, municipalities and forestry companies.
<b>BTech (Wood Technology) *</b> <i>*(Please note that the final year for new admission into this qualification will be 2019)</i>	This programme equips diplomates with skills and knowledge in the fields of timber processing, seasoning and structures, panel board production, human resource management and environmental management, applied biometry and production engineering (industrial).	Full-time 1 year Part-time 2 years			Dip (Wood Technology) or equivalent qualification. Although not a requirement, it is regarded as desirable that an applicant has completed at least two years' applicable practical service after having graduated. Candidates will only be considered if their average pass mark for the diploma is at least 60%.	Main employers are the softwood and hardwood sawmill companies, mining timber mills, fibre and particle board mills, timber preservation plants, roof-truss manufacturers, secondary timber product manufacturers, the furniture industry, SABS, CSIR and various machine manufacturers. Wood technologists' work relates to production, management, training, marketing and research.

Columns marked with an asterisk (\*) indicate the minimum requirements for admission to a programme. Should you not meet these requirements but fall within the APS testing band you may be referred to write an access assessment test before an admissions decision is made.

## FACULTY OF BUSINESS &amp; ECONOMIC SCIENCES

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Higher Certificate (HCert)</b>						
<b>HCert (Business Studies)*</b> <i>*(also offered in Port Elizabeth)</i>	<p>The purpose of this qualification is to equip students with the necessary knowledge and skills related to the business environment to make them more employable and to also widen access to selected diploma qualification(s).</p> <p>Students who successfully complete this Higher Certificate qualification and comply with the set admission requirements may proceed to one of the following diplomas in the field of: Marketing, Management or Tourism management.</p>	Full-time 1 year	Must meet APS directly	22	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for higher certificate entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) 3 (40-49%).</li> <li>• Mathematics 2 (30-39%) or Mathematical Literacy 3 (40-49%).</li> </ul>	Marketing intern, marketing officer, office manager or entrepreneur.
<b>Diploma (Dip)</b>						
<b>Dip (Extended Curriculum)</b>	<p>The extended curriculum programme for Diploma studies provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the relevant Diploma.</p> <p>The following Diploma extended curriculum qualifications are offered:</p> <ul style="list-style-type: none"> <li>• Management</li> <li>• Marketing</li> <li>• Tourism Management</li> </ul>	Full-time 4 years	22 - 31		<ul style="list-style-type: none"> <li>• Minimum NSC requirements for diploma entry must be met. In exceptional cases however candidates who only meet the minimum NSC requirements for certificate entry may be considered.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 4 (50-59%).</li> <li>• Mathematics 3 (40-49%) or Mathematical Literacy 6 (70-79%).</li> </ul> <p>Candidates must perform satisfactorily in the access assessment test.</p>	The same as for three-year Diploma in a chosen field.



Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>Advanced Diploma (Adv Dip)</b>						
<b>Advanced Diploma (Business Studies)*</b> *(also offered in Port Elizabeth)	<p>Advanced Diploma in Business Studies, with specialisation streams in:</p> <ul style="list-style-type: none"> <li>• Management Practice; or</li> <li>• Marketing Management; or</li> <li>• Tourism Management.</li> </ul> <p>This qualification aims to prepare students both academically and professionally in the selected fields to manage various businesses successfully through appropriate planning, organising, directing and controlling the functions and processes of such establishments.</p> <p>They will be able to collect, analyse and critically review data for effective business and financial decision-making and communicate such decisions and relevant information coherently and reliably. Successful candidates will be able to work independently and as members of a team.</p> <p><b>*Please note</b> that the <i>Advanced Diploma (Tourism Management)</i> will only be offered on a part-time basis.</p>	Full-time 1 year *Part-time 2 years (only Tourism Management)			A relevant 360-credit Diploma in the chosen field of specialisation listed, or an equivalent qualification, with a mark of at least 60% obtained in the relevant majors of the previous qualification	<p><b>Marketing careers:</b> Marketing related positions such as marketing manager, marketing strategist, service marketer.</p> <p><b>Management careers:</b> Job opportunities exist across all management levels and industry sectors. Specific opportunities exist in the fields of retail store management, retail buying, franchising, business administration, production- and personnel management.</p> <p><b>Tourism careers:</b> The qualification will prepare individuals for an array of positions within the tourism industry and its various sectors, such as, travel retail sector, accommodation sector, transport sector, tourism planning and development, and local economic development.</p>
<b>Bachelor of Commerce (BCom)</b>						
<b>BCom: General Extended Curriculum</b>	<p>The extended curriculum programme for BCom studies provides alternative university access to students who have the potential to succeed, but do not meet the minimum admission requirements for the mainstream programme.</p> <p>The purpose of the programme is to integrate additional academic support and skills development with mainstream courses in order to prepare the student for successful completion of the BCom degree.</p>	Full-time 4 years	28 – 37		<ul style="list-style-type: none"> <li>• Minimum NSC requirements for degree entry must be met. In exceptional cases however candidates who only meet the NSC requirements for diploma entry may be considered.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 3(40–49%).</li> <li>• Mathematics 3 (40 - 49%)</li> </ul> <p>Candidates must perform satisfactorily in the access assessment test.</p>	The same as for the three-year BCom degree in a chosen field.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>BCom: General Extended Curriculum</b> <i>(continued)</i>	<p>The following BCom extended curriculum qualifications are offered:</p> <ul style="list-style-type: none"> <li>• General Accounting &amp; Related Subjects (<i>students can articulate to Accounting after completing the two-year extended qualification and obtaining the required result in their second semester module of Accounting 1</i>);</li> <li>• Business Management;</li> <li>• Economics.</li> </ul>					
<b>BCom: General</b>	This programme opens up a wide variety of career options in the business world and includes fields such as entrepreneurship, business environments, marketing and strategic management.	Full-time 3 years	30 – 37	38	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for degree entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 5 (60–69%).</li> <li>• Mathematics 4 (50-59%).</li> </ul>	Banker, business manager, financier, economist, industrial psychologist, human resources manager, marketing manager, training manager, teacher, statistician, financial manager, accountant, insurance broker, mathematician, management consultant, auditor, law advisor, labour relations expert, income tax consultant, small business consultant or an entrepreneur.
<b>BCom (Accounting)</b>	<p>This programme is prescribed for candidates who intend to qualify as a chartered accountant (CA). The programme focuses on financial accounting, auditing, taxation, management accounting and finance. Graduates of this programme need to complete a Postgraduate Diploma in Accounting followed by a period of three years' practical training and the completion of two professional qualifying examinations in order to register as a Chartered Accountant (SA).</p> <p>The university is well-known for the excellent results which its graduates achieve in the professional qualifying examinations, and for the high employment rate of its graduates.</p>	Full-time 3 years	30 – 37	38	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for degree entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 5 (60–69%).</li> <li>• Mathematics 5 (60-69%).</li> </ul>	Chartered accountant, financial manager, chief financial officer, financial accountant, registered auditor, cost and management accountant, tax consultant, internal auditor, and/or banker.

Columns marked with an asterisk (\*) indicate the minimum requirements for admission to a programme. Should you not meet these requirements but fall within the APS testing band you may be referred to write an access assessment test before an admissions decision is made.

Qualification	Programme Overview	Delivery mode & duration of study	APS Testing Band	APS*	Admission Requirements*	Career Opportunities
<b>BCom (General Accounting &amp; Related Subjects)</b>	<p>This programme is offered for students wishing to major in accounting, auditing, taxation and management accounting.</p> <p>The accounting programme is intended for students who do not wish to qualify as Chartered Accountants, but who may wish to join the other professional institutes such as the Institute of Internal Auditors (IIA), the Institute of Chartered Secretaries and Administrators (ICSA), the Association of Chartered Certified Accountants (ACCA), the South African Institute of Tax Practitioners and the South African Institute of Professional Accountants (SAIPA) and yet wish to include accountancy subjects as majors in their degree.</p>	Full-time 3 years	30 – 37	38	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for degree entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) on at least a level 5 (60–69%).</li> <li>• Mathematics 4 (50-59%).</li> </ul>	<p>This programme is intended for those planning careers in the field of accounting, but who do not intend to qualify as a chartered accountant.</p> <p>Possible career opportunities include: financial accountant, financial manager, management accountant, bookkeeper, tax accountant and practitioner.</p>

### FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT & INFORMATION TECHNOLOGY

#### Higher Certificate (HCert)

<p><b>HCert: IT (User Support Services)*</b></p> <p><i>*(also offered in Port Elizabeth)</i></p>	<p>The purpose of the qualification is to produce graduates who are productive, competent, able to work independently, and who can manage time effectively in entry-level technical user support positions that span a wide range of computing environments requiring support personnel.</p> <p><b>Please note:</b> <i>An average of 60% for all modules at the exit level is required if an applicant wishes to proceed to the Diploma: IT (Support Services) in Port Elizabeth.</i></p>	Full-time 1 year	22 – 27	28	<ul style="list-style-type: none"> <li>• Minimum NSC requirements for higher certificate entry must be met.</li> <li>• English, Afrikaans or isiXhosa (home language or first additional language) 3 (40-49%).</li> <li>• Mathematics 2 (30-39%) or Mathematical Literacy 3 (40-49%).</li> </ul>	Entry-level IT support technician
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# Contact Details

	South Campus	North Campus	Second Avenue Campus	Missionvale Campus	George Campus
<b>General Enquiries</b>	041 504 1111				044 801 5111
<b>Admission Enquiries</b>	041 504 1111/ 2593/ 2945				044 801 5194
<b>Arts, Culture &amp; Heritage</b>	041 504 2508				044 801 5029
<b>Student Recruitment</b>	041 504 1111				044 801 5111
<b>Financial Aid</b>	041 504 3182/1111/1242				044 801 5310
<b>Student Counseling, Career &amp; Development Centre (SCDC)</b>	041 504 2511	041 504 3222	041 504 3854	041 504 1106	044 801 5051/5168
<b>Student Housing</b>	041 1415/3690 (On-Campus) 041 504 4735/4736 (Off-campus)			No accommodation available	044 801 5034 (On-campus)
<b>Madibaz Sport</b>	041 504 2165			041 504 1244	044 801 5037/5111
<b>Access Assessment Testing (CAAR)</b>	041 504 2918				044 801 5051
<b>Campus Health Service</b>	041 504 2174	041 504 3364	041 504 2955	041 504 1374	044 801 5125
<b>Postgraduate / Mature Student Enquiries</b>	041 504 2162/9966				044 801 5111
<b>Office for International Education</b>	+27 (0)41 504 2161				+27 (0)44 801 5008
<b>Disability Unit</b>	041 504 2313				
Faculties					
<b>Faculty of Arts</b>	Faculty Administration - 041 504 3252/ 2855/ 2802/ 4608 /3478				<b>George Campus</b> <b>044 801 – 5048/5566</b>
<b>Faculty of Business &amp; Economic Sciences</b>	Faculty Administration – 041 504 3802 / 2248/ 2939/ 2801/ 3804/ 3707/ 3706				
<b>Faculty of Education</b>	Faculty Administration – 041 504 2125/ 4568				
<b>Faculty of Engineering, the Built Environment and Information Technology</b>	Faculty Administration – 041 504 3447/ 3446/ 3995/ 3660				
<b>Faculty of Health Sciences</b>	Faculty Administration – 041 504 1178/ 2957/ 2956/ 2749				
<b>Faculty of Law</b>	Faculty Administration – 041 504 2588/ 2474/ 1178				
<b>Faculty of Science</b>	Faculty Administration – 041 504 2268/ 2679/ 9922				

## Address of the University

The Admissions Office  
PO Box 77000  
Nelson Mandela University  
PORT ELIZABETH  
6031

**E** [admissions@mandela.ac.za](mailto:admissions@mandela.ac.za) or [info@mandela.ac.za](mailto:info@mandela.ac.za)

**W** [mandela.ac.za](http://mandela.ac.za)



## Address of the George Campus

Nelson Mandela University  
George Campus  
Private Bag X 6531  
GEORGE  
6530

**E** [george-info@mandela.ac.za](mailto:george-info@mandela.ac.za)

**W** [georgecampus.mandela.ac.za](http://georgecampus.mandela.ac.za)

## Our Vision

To be a dynamic African university, recognised for its leadership in generating cutting-edge knowledge for a sustainable future.

## Our Mission

To offer a diverse range of life-changing educational experiences for a better world.

## Our Values



**Disclaimer:** All reasonable steps have been taken to ensure that the information contained in this guide was accurate at the date of publication. Nelson Mandela University reserves the right to make changes to programme details (e.g. rules, admission requirements) as published in this guide at any time. Prospective students are advised to consult the admissions department prior to applying.



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