

NELSON MANDELA
UNIVERSITY



First Year
Registration Guide
2022

Welcome to Nelson Mandela University – and a new chapter in your life.

This Guide is aimed at helping you through the first pages of this new chapter, in terms of registering for University.

In short, it's the Who, What, Where, When and How of registration at Nelson Mandela University. From getting financial assistance to registering for your certificate, diploma or degree, it's all here.

We trust this venture is a good one for you!

CONTENTS

Page

1. IMPORTANT GENERAL INFORMATION	1
1.1 DOWN PAYMENT AMOUNTS PAYABLE BEFORE REGISTRATION	1
1.2 PAYMENTS	1
1.2.1 PAYMENT METHODS.....	2
1.2.2 NELSON MANDELA UNIVERSITY BANKING DETAILS FOR DOWN PAYMENTS:	3
1.2.3 SPONSORSHIPS	3
1.2.4 NELSON MANDELA UNIVERSITY ADMINISTERED AWARDS/GRANTS/BURSARIES.....	4
1.2.5 NSFAS LOANS (ADMINISTERED BY NELSON MANDELA UNIVERSITY ON BEHALF OF NSFAS)	4
1.2.6 RESIDENCE STUDENTS	4
1.3 COMMENCEMENT OF LECTURES	5
1.4 OPENING OF RESIDENCES	5
1.5 PARKING PERMITS	5
1.6 LECTURE TIMETABLES	5
1.7 OFFICIAL NOTICES	5
1.8 "MY STUFF"	5
2. REGISTRATION	6
2.1 CHECKLIST	6
2.3 REGISTRATION PROCEDURE	8
2.3.1 STEPS TO FOLLOW.....	8
2.3.2 ADDITIONAL STEPS TO FOLLOW: INTERNATIONAL STUDENTS ONLY	9
2.4 REGISTRATION QUERIES	10
3. OTHER IMPORTANT DATES	10
4. GENERAL RULES	10
5. REGISTRATION QUERIES: CONTACT DETAILS	11
6. OTHER CONTACT INFORMATION	17
7. LATE REGISTRATION	17

1. IMPORTANT GENERAL INFORMATION

Due to the trajectory of the COVID-19 pandemic, all students will be required to register online. Every effort will be made to provide you with guidance and assistance to do this.

1.1 DOWN PAYMENT AMOUNTS PAYABLE BEFORE REGISTRATION

This amount needs to be paid before registration can start. The amount will be credited towards your student fees account.

1.1.1 Degree Programmes, Postgraduate Diplomas and Occasional Studies:

Full-time students	R 8 900.00
Part-time students	R 5 100.00
Medical degree (inclusive of device and non tuition fee levies)	R24675.00

1.1.2 Diploma/Certificate Programmes:

Full-time students	R 6 300.00
Part-time students	R 4 400.00

1.1.3 Residences (students at all campuses): R 6 600.00

1.1.4 International Students:

International students are required to pay all fees in full prior to registration. Please refer to your *Estimation of Fees* included in your acceptance package.

1.2 PAYMENTS

Please note that only Nelson Mandela University receipts issued at the official cashier pay points, bank-stamped deposit slips and electronic fund transfers (EFTs) into Nelson Mandela University's bank account will be accepted. EFTs must indicate that the transaction was successfully processed.

Internet and direct bank payments do not reflect immediately on your student account and processing may take up to TWO working days. Down payments must therefore be made two working days prior to registration. Registration will be blocked until the payment reflects on the student account. Queries will be attended to after the two working days have expired. A copy of the bank deposit slip/internet proof of payment is required.

You will be able to continue with online registration, after the queried payment has been identified on Nelson Mandela University's bank statement.

1.2.1 Payment methods

- Cashier Pay Points: Will only open on Mondays, Wednesdays and Fridays.

Payments made at Nelson Mandela University Cashier Pay Points in respect of your registration down payment will immediately reflect as a credit on your student account. Verify that the amount paid and student number reflects correctly on your receipt.

- Card payments:

Card payments in respect of application printing, tuition fees, copy shop and meals can be made via the Nelson Mandela University website under Online Payment of Fees or at <https://paymentgateway.mandela.ac.za/>.

Card payments made in person at the Cashiers on campus will only be accepted if presented by the cardholder him/herself.

Budget plan payments are acceptable.

No “cash back” transactions are allowed on credit card payments.

- Electronic fund transfers:

If you choose to pay Nelson Mandela University directly via electronic fund transfer (EFT), it is important that you indicate your **STUDENT NUMBER** (without the ‘s’) as your deposit reference. This will enable us to associate the payment with your student account.

The beneficiary must be **Nelson Mandela University** for electronic payments. Kindly ensure that the bank details of Nelson Mandela University and your student number are captured correctly. Electronic banking is at the payer’s own risk. The proof of payment presented to Nelson Mandela University must indicate that the transaction was successfully processed. Post-dated payments are not acceptable.

- Direct deposits (at any bank):

Direct deposits can only be acknowledged if you state your **STUDENT NUMBER** (without the ‘s’) as a reference on your deposit slip. Your student number will enable us to associate the payment with your student account. The beneficiary must be **Nelson Mandela University**. Verify that the amount paid, bank account and student number reflect correctly on your deposit slip.

1.2.2 Nelson Mandela University banking details for down payments:

Bank: Standard Bank
Branch code: 051001
Account name: Nelson Mandela Uni-Student dep
Account number: 080265855
Reference: Your student number (very important)
Email payment confirmation to: studentaccounts@mandela.ac.za

Bank payments do NOT reflect immediately on your student account. Allow two working days for processing. A copy of the direct deposit or electronic payment should be in your possession for enquiry purposes. Post-dated payments are not acceptable.

Payments made from outside South Africa

Bank: Standard Bank
Bank address: Gqeberha, South Africa
Account name: Nelson Mandela University - Main
Account number: 080263011
Bank swift code: SBZA ZAJJ
Internet banking code: 051001
Reference: Your student number
Email payment confirmation: intfees@mandela.ac.za

Nelson Mandela University does not issue receipts for direct deposits and electronic payments made via the bank account or for payments received by mail.

The *2022 Student Accounts Guide* contains all the rules and regulations pertaining to student fees and can be viewed at www.mandela.ac.za/studentaccountsguide.

International students: Please refer to your *Estimation of Fees* in your acceptance package. For enquiries please contact the International Office at +27 41 504 2707 or +27 41 504 2634, or email intfees@mandela.ac.za.

1.2.3 Sponsorships

Confirmation of sponsorship for 2022 must appear on an official company letterhead and must be addressed to Nelson Mandela University. The letter of authority must be submitted annually to the Student Accounts Section at least two working days before registration.

Letters of authority will only be accepted from pre-approved companies and are subject to the approval of Nelson Mandela University.

Sponsorship and bank loan confirmation letters must indicate that payments will be made directly to Nelson Mandela University and must contain your student number. An application for a loan or bursary is not acceptable.

This letter must confirm sponsorship. Sponsorship letters may not contain commitment conditions and conditions that are subject to academic performance. The signee may not be the student or a relative. Such letters will not be accepted.

The sponsorship amount should exceed the down payment required upfront for 2022. You will be expected to pay the difference before registration if the sponsorship amount is less than the down payment required. Clearance must be obtained from the Student Accounts Section before registration.

Email sponsorship confirmation to studentaccounts.employers@mandela.ac.za.

International students: Email your sponsorship letter prior to registration for approval to intfees@mandela.ac.za.

1.2.4 **Nelson Mandela University administered awards/grants/bursaries**

The award/grant/bursary amount should cover the upfront down payment required for 2022. In all instances where the award/grant/bursary amount is less than the required down payment, you will be expected to pay the difference before registration **AND** obtain clearance from the Student Accounts Section. If the award/grant/bursary amount exceeds the required upfront down payment, automatic clearance for registration is granted.

1.2.5 **NSFAS loans (administered by Nelson Mandela University on behalf of NSFAS)**

Successful NSFAS candidates with an accepted NSFAS status are not required to make a down payment before registration.

1.2.6 **Residence students**

Please note that you are required to pay:

- The down payment towards your tuition fees; **AND**
- The down payment towards your accommodation fees. International students should refer to the *Estimation of fees for payment guidelines* <https://www.mandela.ac.za/Study-at-Mandela/Discovery/General-financial-information>. The relevant amounts are published in the *2022 Student Accounts Guide* and are available on Nelson Mandela University's website.
- A breakage deposit is applicable to all residence students. The relevant amount will be debited to your student account per semester. The amounts vary per residence and are published in the *2022 Student Accounts Guide* and on the Nelson Mandela University website.

1.3 COMMENCEMENT OF LECTURES

Lectures commence on Monday, 14 February 2022 for all full-time and part-time students. Detail on how lectures will be presented will be shared with you by your lecturers for each module.

1.4 OPENING OF RESIDENCES

Residences will open on Friday, 28 January 2022.

Residence registration will take place as part of the online academic registration process. **On-campus and accredited off-campus residence students can register online for residence accommodation.**

1.5 PARKING PERMITS

The parking permit is free but compulsory for your safety. You must have the following details regarding the vehicle: make, year, colour of the vehicle and the vehicle registration number.

1.6 LECTURE TIMETABLES

Detail on how lectures will be presented will be shared with you by your lecturers for each module. Where applicable, you would be able to select the option to view and/or print a lecture timetable when you register online.

1.7 OFFICIAL NOTICES

Nelson Mandela University's preferred way of officially communicating with students is via email. Each student will receive an email address for his/her personal use. Please read your emails on a regular basis. It will be accepted that you have received an official communication if such communication has been emailed to you.

1.8 "MY STUFF"

You can access your own data on the *Nelson Mandela University Student Information System* on the Student Portal. This data is protected by your PIN, student number and date of birth, and includes your examination results, progress reports, financial statement and academic record. You can also close this access by selecting the **Opt Out** option.

Once you are registered as a student, you may follow the following steps to access your information:

Login from home/off-campus:

- Logon to the website – www.mandela.ac.za

- Select **Mails and Portals**, then select Student Portal.
- Follow the steps on the screen.

2. REGISTRATION

2.1 CHECKLIST

- Upfront down payment(s) must be made **two working days** prior to registration.
- If you are sponsored for 2022, did you email a copy of your confirmation letter to studentaccounts.employers@mandela.ac.za?
- Does your sponsorship/award/bursary/grant/loan cover your required down payment fully? If not, did you pay the difference before registration?
- Nursing Science programmes: professional board payment and indemnity receipts must be produced prior to registration.
- Other compulsory professional board payments to be made prior to registration. The respective department will inform students, where required.

Note: *You may lose your place to study at Nelson Mandela University if you fail to register by 13 February 2022.*

2.2 ONLINE REGISTRATION INFORMATION SESSIONS

- Consultation sessions are scheduled for programmes where you may require assistance with the selection of modules.
- Programmes with no module selection or with clearly defined module selection detail are **not** listed below. We encourage you to follow this link <https://www.mandela.ac.za/Registration> to register online for these programmes.

FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT AND TECHNOLOGY
Register online

FACULTY OF BUSINESS AND ECONOMIC SCIENCES
Register online

2.2.1 MISSIONVALE CAMPUS Tuesday, 1 February 2022

FACULTY OF EDUCATION: Venue : Education Building	
BEd (Foundation Phase)	10:00 – 11:00
FACULTY OF HEALTH SCIENCES: Venue : Building	

519, Room 030	
B Nursing extended programme	09:00 – 10:00
MBChB	11:30 – 13:00

2.2.2 SUMMERSTRAND CAMPUS: Venue: Sport Centre, South Campus

Monday, 31 January 2022

FACULTY OF EDUCATION	
BEd (Intermediate Phase Teaching)	09:00 – 11:00
BEd (SP/FET)	11:00 – 13:00

Tuesday, 1 February 2022

FACULTY OF HUMANITIES	
BA, surnames A – J	09:00 – 11:00
BA, surnames K – M	11:00 – 13:00
BA, surnames N – Z	13:00 – 15:00
BAdmin	15:00 – 16:00

Wednesday, 2 February 2022

FACULTY OF HEALTH SCIENCES	
B Social Work	09:00 – 10:00
B (Nursing), all programmes	10:00 – 15:00

Thursday, 3 February 2022

FACULTY OF SCIENCE	
BSc (Biochemistry, Chemistry and Microbiology and Physiology), all programmes	09:00 – 10:00
BSc (General)	10:00 – 11:00
BSc (Physical Science and Mathematics)	10:00 – 11:00
BSc (Computer Science)	10:00 – 11:00
BSc (Geosciences, Geography and Geology), all programmes	11:00 – 12:00
BSc (Biological Sciences), all programmes	11:00 – 12:00
BSc (Environmental Sciences), all programmes	11:00 – 12:00

Friday, 4 February 2022

FACULTY OF LAW	
BCom (Law)	09:00 – 10:00
BA (Law)	10:00 – 15:00

2.2.3 **GEORGE CAMPUS STUDENTS: Venue : Mopani Hall**
Monday, 31 January 2022

FACULTY OF ENGINEERING, THE BUILT ENVIRONMENT AND TECHNOLOGY	
HCert IT (User Support Services)	08:00 – 09:00
FACULTY OF SCIENCE	
Dip (Nature Conservation)	10:00 – 11:00
Dip (Agricultural Management), all programmes	11:00 – 12:00
H Cert (Veldfire Management)	12:00 – 13:00
Dip (Forestry), all programmes	14:00 – 15:00
Dip (Wood Technology)	15:00 – 16:00

Tuesday, 1 February 2022

FACULTY OF BUSINESS AND ECONOMIC SCIENCES	
H Cert (Business Studies)	08:00 – 09:00
Dip (Management), all programmes	09:00 – 10:00
Dip (Marketing), all programmes	10:00 – 11:00
Dip (Tourism), all programmes	11:00 – 12:00
BCom (General)	14:00 – 15:00
BCom (General Accounting), all programmes	14:00 – 15:00
BCom (Accounting)	15:00 – 15:30

2.3 REGISTRATION PROCEDURE

2.3.1 Steps to follow

Steps	What	Where
Step 1	Make your down payment or submit your sponsorship confirmation letter.	Online or at the Cashiers Sponsorship letter to studentaccounts.employers@mandela.ac.za
Step 2	Register online and print your proof of registration and where applicable, your lecture timetable. Detail on how lectures will be presented will be shared with you by your lecturers for each module.	Online
Step 3	Residence registration (if applicable)	Online
Step 4	Issuing of student card.	

	<p>The <i>General Prospectus</i> and <i>Faculty Prospectus</i> are available from the Nelson Mandela University website.</p>	
--	------------------------------------------------------------------------------------------------------------------------------	--

2.3.2 Additional steps to follow: international students only

All international students are required to participate in a pre-registration process **before registration** can take place. Pre-registration is the process of checking that students meet the legal requirements for registration (i.e. valid passport, valid study permit and valid medical aid). Pre-registration will take place online from 11 January until 13 February 2022.

Steps	What	Where
Step 1	<p>Obtain financial clearance from the International Student Accounts Office. Email your proof of payment to <i>intfees@mandela.ac.za</i> to obtain financial clearance. You will receive an email from the International Student Accounts Office confirming that you have financial clearance.</p>	Email
Step 2	<p>Email the following scanned documents to <i>international@mandela.ac.za</i>:</p> <ul style="list-style-type: none"> ➤ Original school leaving certificate ➤ Original transcripts and course descriptions of previous qualifications ➤ Original TOEFL or IELTS results (where applicable) ➤ Valid passport and a valid study visa <p>Please note that the above documents must be certified at a police station or South African embassy. Certified documents may not be older than three months at the time of registration.</p> <p>You will receive an email from International Academic Administration Support once confirmed and cleared.</p>	Email
Step 3	<p>Continue with the registration process and follow steps 2 to 4 as set out above under “Steps to follow” in the 2.3 Registration Procedure section.</p>	Online

Important contact details:

International student finance – intfees@mandela.ac.za / +27 41 504 2707
or +27 41 504 2634.

Academic administration support – international@mandela.ac.za

General enquires +27 41 504 2161

Postgraduate enquiries +27 41 504 2029

Undergraduate enquiries +27 41 504 4296 or +2741 5042767

2.4 REGISTRATION QUERIES

It is in your own best interest to ensure that all requirements are met before registering online.

➤ **If your registration has been blocked for financial reasons:**

Enquiries to Studentaccounts@mandela.ac.za

➤ **If you do not comply with the minimum admission requirements:**

Please contact the Access and Enrolment Section should you discover that you no longer meet the minimum admission requirements. The Access and Enrolment Section will re-assess your application. The Contact Centre's number is 041 504-1111.

3. OTHER IMPORTANT DATES

LECTURE BLOCKS

1 st teaching block:	Monday, 14 February 2022	to	Thursday, 31 March 2022
2 nd teaching block:	Monday, 11 April 2022	to	Tuesday, 31 May 2022
3 rd teaching block:	Monday, 25 July 2022	to	Wednesday, 07 September 2022
4 th teaching block:	Thursday, 15 September 2022	to	Friday, 28 October 2022

4. GENERAL RULES

You are responsible for consistently familiarising yourself with the General Rules, Financial Rules and appropriate Faculty Rules of this Institution. The General Rules and Student Disciplinary Code are published in the *General Prospectus*. Student Rules are also included in the Institutional Regulatory Code which can be accessed via the Student Portal on the Nelson Mandela University intranet. Financial Rules are published in the *Student Accounts guide* and it can be

accessed via the Student Portal at the following web address:
www.mandela.ac.za/studentaccountsguide

Academic activities, including examinations and graduation, take place from Monday to Saturday.

5. REGISTRATION QUERIES: CONTACT DETAILS

For all faculty academic administration related enquiries and concerns, please contact the Faculty Academic Administration Consultants.

Faculty of Business and Economic Sciences

Contact	Contact Details	Programmes
Mr Adanaan Smith (Manager)	adanaan.smith@mandela.ac.za	Management of all programmes within the Faculty of Business and Economic Sciences
Mr Manelisi Klaas	manelisi.klaas@mandela.ac.za	BCom (General: Statistics) BCom (General: Business Management) BCom (General: Tourism) Extended BCom (Industrial Psychology and Human Resources Management) BAHons (Development Studies) BCom (General: Tourism) BCom (General: Business Management) Extended BCom (General: Economics) Extended BA (Development Studies) BA (Human Resources Management) BCom (General: Economics) BComHons (Tourism Management) BCom (Logistics and Transport Economics) BComHons (Business Management) BComHons (Labour Relations and Human Resources) BAHons (Industrial and Organisational Psychology) BComHons (Economics) BAHons (Economics) BComHons (Industrial and Organisational Psychology) BAHons (Labour Relations and

		Human Resources)
Ms Fundiswa Ngubo	fundiswa.ngubo@mandela.ac.za	Dip (Logistics) Dip (Tourism Management) Dip (Tourism Management) Extended Dip (Inventory and Stores Management) Dip (Logistics) Extended
Ms Nomathamsanqa Bulembu	nomathamsanqa.bulembu@mandela.ac.za	BCom (Economics and Statistics) BCom (Marketing and Business Management) BCom (Financial Planning) Extended BCom (Account Science: Computer Science & Information Systems) PGDip (Maritime Studies) BCom (Computer Science and Information Systems) BCom (Information Systems and Business Management) BCom (Accounting Science: Economics and Business Management) BCom (Accounting Science: Law) PGDip (Financial Planning) BCom (Information Systems and Auditing) BCom (Financial Planning) PGDip (Internal Auditing) BCom (Business Man and Economics) BCom (Business Man and Accounting) BCom (Information Systems and Accounting) PGDip (Accounting) PGDip (Accountancy) HCert (Accountancy) BCom (Marketing: Business Management and Industrial Psychology) BCom (Food Service Management) PGDip (Development Finance)
Mr Xolani Sipoyo	xolani.sipoyo@mandela.ac.za	Dip (Economics) Dip (Economics) Extended Programme

		AdvDip (Accountancy: Professional Accounting) PGDip (Applied Economics) Dip (Accountancy) AdvDip (Economics) AdvDip (Accountancy: Internal Auditing)
Ms Mandisa Mazinyo	mandisa.mazinyo@mandela.ac.za	Dip (Management) Dip (Human Resources Management) Dip (Human Resources Man) Extended Dip (Management) Extended PGDip (Employment Relationship Man) BCom (Hospitality Management)
Ms Marche Naidoo	marchele.aidoo@mandela.ac.za	PGDip (Business Administration) All Master's and Doctoral programmes
Mr Raven Wilson	Raven.Wilson@mandela.ac.za	BCom (General Accounting) BCom (Accounting) BCom (General Accounting) Extended
Ms Denistia Gert	denistia.gert@mandela.ac.za	HCert (Business Studies) AdvDip (Business Studies: Human Resources Management) AdvDip (Business Studies: Monitoring and Evaluation) AdvDip (Business Studies: Management Practice) Dip (Marketing) AdvDip (Business Studies: Marketing Management) AdvDip (Business Studies: Tourism Management) AdvDip (Business Studies: Logistics Management) Dip (Marketing) Extended
Ms N Nokhepheyi (George Campus)	Nonkululeko.Nokhepheyi@mandela.ac.za	HCert (Business Studies) Dip (Management) Dip (Management) Extended AdvDip (Management Practice) Dip (Marketing) Dip (Marketing) Extended Dip (Tourism) Dip (Tourism) Extended AdvDip (Tourism Management) BCom (Accounting)

		BCom (General Accounting) BCom (General Accounting) Extended BCom (General) Extended BCom (General: Economics & Business Management)
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------

Faculty of Education

Contact	Contact Details	Programmes
Mr Ridaa Salie (Manager)	ridaa.salie@mandela.ac.za	BEd (Intermediate Phase) Mathematics and Science BEd (Further Education & Training) BEd Senior Phase/Further Education & Training BEd (Hons) MEd PhD
Ms Jackie Hay	jackie.hay@mandela.ac.za	BEd (Foundation Phase) B Ed (Intermediate Phase) B Ed (Intermediate Phase): Languages PGCE AdvDip (Technical & Vocational Teaching)

Faculty of Engineering the Built Environment and Technology

Contact	Contact Details	Programmes
Mr Jonathan Dorothy (Manager)	jonathan.dorothy@mandela.ac.za	Master's and Doctoral programmes
Ms Hildegard Boshoff	hildegard.boshoff@mandela.ac.za	BSc (Construction Studies and Construction Economics) BEngTech (Electrical Engineering) BEngTech Hon (Electrical) HCert (Renewable Energy Engineering) BEngTech (Industrial Engineering) Dip (Operations Management) BTech (Operations Management) AdvDip (Operations Management)
Mr C Calitz	christiaan.calitz@mandela.ac.za	Mechanical and Civil Engineering (Undergraduate, and BTech programmes)

		HCert (Mechatronics Engineering) BEng (Mechatronics) Dip (Building) Dip (Human Settlement Development) Dip (Marine Engineering)
Mr Jason Ah-Tow	jason.ah-tow@mandela.ac.za	School of ICT (Undergraduate and AdvDip programmes) HCert in Information Technology (User Support Services) BScHon (Construction Management and Quantity Surveying) AdvDip: Construction Management and Quantity Surveying Dip (Information Technology: Software Development) Dip (Information Technology: Communication Networks) Dip (Information Technology: Support Services) B (Information Technology) AdvDip (Information Technology) AdvDip (Quantity Surveying) AdvDip (Construction Management) BScHon (Construction Management) BScHon (Construction Health and Safety Management) BScHon (Quantity Surveying)
Ms Noxolo Mngonyama	noxolo.mngonyama@mandela.ac.za	Dip (Architectural Technology) Diploma (Interior Design) B (Architectural Studies) AdvDip (Architectural Technology) AdvDip (Interior Design)
Ms Nonkululeko Nokhepheyi (George Campus)	Nonkululeko.Nokhepheyi@mandela.ac.za	HCert in Information Technology (User Support Services)

Faculty of Health Sciences

Contact	Contact Details	Programmes
Ms Marilyn Afrikaner	marilyn.afrikaner@mandela.ac.za	Master's & Doctoral programmes Nursing Science programmes

		Emergency Medical Care programmes
Ms Vanessa Heunis	vanessa.heunis@mandela.ac.za	Psychology programmes Dietetics programmes Human Movement Science programmes Sport Management programmes
Ms Heloise Levack	heloise.levack@mandela.ac.za	Social Work programmes Pharmacy programmes Medical Laboratory Science programmes Radiography programmes Environmental Health programmes
Ms Zoleka Mpompa	Zoleka.mpompa@mandela.ac.za	MBCChB programme

Faculty of Humanities

Contact	Contact Details	Programmes
Ms Drucilla Nzioki (Manager)	drucilla.nzioki@mandela.ac.za	Master's and Doctoral programmes
Ms Nadeema Azem	nadeema.azem@mandela.ac.za	All Music, Art and Design programmes All Honours programmes
Ms Nomakhaya Nzuzo	nomakhaya.nzuzo@mandela.ac.za	BA
Ms Noxolo Mngonyama	noxolo.mngonyama@mandela.ac.za	Dip (Public Management) AdvDip (Public Management)
Ms Tshenolo Selima	Tshenolo.Selima@mandela.ac.za	Dip (Journalism) Dip (Public Relations Management) AdvDip (Public Relations) BA (Media Communication and Culture) B (Administration)

Faculty of Law

Contact	Contact Details	Programmes
Ms Nikki Terblanche (Manager)	Nikki.Terblanche@mandela.ac.za	Master's and Doctoral programmes PGDip (Labour Law Practice) LLM (General) Course work and Research LLM (Criminal Justice) Course work and Research LLM (Labour Law) Course work and Research

		LLM (Ocean Governance) Course work and Research LLM (Taxation) Course work and Research LLM (Mercantile Law) Research LLM (Private Law) Research LLM (Public Law) Research LLD (Mercantile Law) Research LLD (Private Law) Research LLD (Public Law) Research
Ms Dieketso Billie	Dieketso.Billie@mandela.ac.za	Undergraduate Programmes HCert (Criminal Justice) Dip (Law Enforcement) LLB (Extended) BA (Law) BCom (Law) LLB

Faculty of Science

Contact	Contact Details	Programmes
Vacant		
Ms Yvonne Tembo	yvonne.tembo@mandela.ac.za	BSc Honours programmes Diplomas (Port Elizabeth Campuses) Advanced Diplomas (Gqeberha Campuses)
Ms Fiona Heilbron	Fiona.Heilbron@mandela.ac.za	BSc Undergraduate programmes
Elise Labuschagne (George Campus)	Elise.Labuschagne@mandela.ac.za	Advanced Diplomas (George Campus) Dip (Game Ranch Management) Dip (Agricultural Management) HCert (Veldfire Management) Dip (Forestry) Dip (Wood Technology) Dip (Nature Conservation)
Tessa Penrith	Tessa.Penrith@mandela.ac.za	Master's and Doctoral programmes

6. OTHER CONTACT INFORMATION

- Contact Centre: 041 504 1111
- International Office: +27 (0) 41 504 2161

7. LATE REGISTRATION

Students who register late will be liable for payment of a late registration penalty. **Because of limited facilities and resources, Nelson Mandela University can only accommodate a specific number of students for modules presented by certain departments. It is therefore in your best interest to register on the relevant dates, as indicated in this guide.**

Change the World

PO Box 77000
Nelson Mandela University
Gqeberha, 6031, South Africa

info@mandela.ac.za



mandela.ac.za