

NELSON MANDELA UNIVERSITY

PO Box 77000, Nelson Mandela University, Port Elizabeth, 6031, South Africa mandela.ac.za

STUDENT ACCOUNTS

Tel +27 (0) 41 5044364 Email: studentaccounts@mandela.ac.za

REFUND REQUEST - STUDENT ACCOUNTS

ITS Request number (OFFICE USE)	
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INITIALS AND SURNAME OF STUDENT		
STUDENT NUMBER		
ID NUMBER OF STUDENT		
CONTACT TELEPHONE NUMBER		
CHEQUE or EFT (tick appropriate box)	CHEQUE	EFT
REFUND AMOUNT		
REASON FOR REFUND		

CHEQUE REQUEST

Complete ONLY if a Cheque refund is required

Note: Cheques not collected within 30 days will be posted to the student's account address

CHEQUE BENEFICIARY		
CHEQUE COLLECT or POST (please indicate)	COLLECT	POST
ADDRESS FOR CHEQUE POSTING		

EFT REQUEST

Complete ONLY if an Electronic Fund Transfer to the student's bank account is required

Note: EFT refunds are only made to the student's own personal bank account and not to any third party. EFT refunds can only be made to student's whose banking details have been recorded in terms of the Nelson Mandela University policy.

If an EFT is requested and the banking details provided below differs from that recorded on the University's database for this student, a cheque will be processed by default and mailed to the student's account address

INITIALS AND SURNAME OF ACCOUNT HOLDER		
BANK NAME		
BRANCH (STREET ADDRESS)		
BRANCH CODE		
ACCOUNT NUMBER		
TYPE ACCOUNT (Please tick the appropriate box)	CHEQUE	SAVINGS

The Nelson Mandela University is indemnified against any claim arising from the transfer of funds to the bank account as per the 'Bank Account Record of a Student' submitted to the Nelson Mandela University by the student.

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SIGNATURE OF STUDENT

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